

**MINUTES
MIDDLESEX TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION**

WEDNESDAY, MAY 3, 2023 - 3:00 PM

> **Call to Order – Chairman Spreng**

>

> **Roll Call**

All Board members present.

Staff in attendance

Jeffrey Winkle, Township Manager

Heath Singer, Public Works Director

Mallory Muchnok, Treasurer

Adelyn Seible, Administrative Assistant

New Business

A. Correspondence

- a. None

B. Public Comment

- a. Any item on or off the agenda.

C. Minutes

- a. The minutes of the April 19, 2023, Board of Supervisors meetings are submitted for review.

Motion by Don Marshall and seconded by Rob Brash to approve the Board of Supervisors minutes from the April 19, 2023, meeting, motion passed.

D. Administration

- a. Motion by Don Marshall and seconded by Rob Brash for the Township Manager to attend the Association for Pennsylvania Municipal Management (APMM) Conference in Pittsburgh, May 22nd & 23rd, motion passed.
- b. Motion by Don Marshall and seconded by Rob Brash to approve proposal in amount of \$1,000.00 one-time fee from KYW - Know Your Worth, to finalize QuickBooks cleanup of prior year 2022 for audit purposes plus any follow-up at the hourly rate \$75.00 as presented, motion passed.

E. Community Development

- a. Tisdale, Bonifate and Pracht Lot Line Revision Settlement Plan: Settlement Plan to resolve litigation on three (3) lots located along Ferguson Lane. Attorney John Bench present to answer

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any questions.

Motion by Don Marshall and seconded by Rob Brash to approve the lot line revision plan as presented per court decision, motion passed.

- b. Informational - Comprehensive Plan Update “kick-off” public meeting is scheduled for Wednesday May 17th from 5:00pm to 6:15pm prior to the Boards Regular scheduled meeting.

F. Public Works

**G. Public Safety
Police**

- a. Discussion on current Enhanced Mutual Aid Agreement with Penn Township for police coverage dated August 30, 2010.
- b. Informational - Advertisement for Full-time Police officer placed in PGH newspaper and on Township website

MTVFC

- a. Informational - Food Truck at MTVFC fire hall every 4th Thursday of each month from 4:00 pm to 8:00 pm

H. Zoning Hearing Board

I. Township Engineer

Update on status of the Central Drive culvert survey and the Middlesex Park property survey was provided by Jeff Mikesic, HRG.

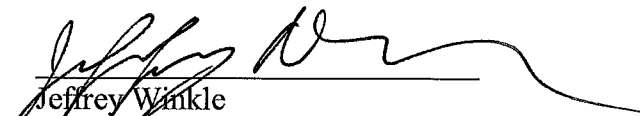
J. Township Solicitor

K. Upcoming Meeting Schedule

- a. May 17, 2023 – BOS Regular Meeting 6:30 pm
- b. May 17, 2023 - Comp Plan Public Invite “kick-off” Meeting 5:00pm – 6:15pm

L. Adjourn

Motion by Don Marshall and seconded by Rob Brash to adjourn meeting and move into Executive Session to discuss personnel and real estate matters.



Jeffrey Winkle
Township Manager

