

**Middlesex Township Board of Supervisors  
Minutes of Regular Meeting  
January 17, 2018**

**Board of Supervisors:**

**Mike Spreng  
Don Marshall  
Robert Brash**

**Staff Present:**

**Travis Cavanaugh, Township Manager  
Bonnie R. Chappel, Assistant to the Manager  
Michael Hnath, Township Solicitor  
Jeff Mikesic, Township Engineer**

**Call to Order**

The Regular Meeting of the Middlesex Township Board of Supervisors was called to order at 6:33 p.m. by Chairman Mike Spreng.

**Pledge of Allegiance / Moment of Silence**

Chairman Mike Spreng led the Pledge of Allegiance, followed by a Moment of Silence.

Roll Call showed all present with the exception of Jeff Mikesic, Township Engineer.

**Announcement of Executive Session**

There will be an executive session immediately following the adjournment of this meeting to discuss litigation.

**Public Hearings**

No agenda item at this time.

**Public Comment – Items on the Agenda**

No comments at this time.

**Reports**

The following reports are submitted for the Board's review:

- a. Treasurer's Report for December 2017.
- b. Real Estate Tax Collector's Report December 2017.
- c. Earned Income Tax Collector's Report December 2017.

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- d. Community Development Construction Permit Report for December 2017.
- e. Non-Uniform and Uniform Pension Plan Monthly Reports for December 2017.
- f. Middlesex Police Department Activity Report for December 2017.

Motion by Marshall; seconded by Brash to accept the Reports as submitted. Motion was unanimously approved.

**Minutes**

The minutes of the **December 20, 2017 Regular Meeting and January 2, 2018 Re-Organization Meeting** are submitted for your review and approval.

Motion by Marshall; seconded by Brash to approve the minutes of the **December 20, 2017 Regular Meeting**. Motion was unanimously approved.

Motion by Marshall; seconded by Brash to approve the minutes of the **January 2, 2018 Re-Organization Meeting**. Motion was unanimously approved.

**Warrant List**

**Warrant List #01-17-2018** is submitted for the Board's review and approval.

Motion by Marshall; seconded by Brash to approve **Warrant List #01-17-2018** as submitted. Questions regarding the Warrant List #01-17-2018 included where do we stand on the road salt contract for this year and questions regarding the gun refurbishing. Roll Call: Brash – yes, Marshall – yes, and Spreng – yes. Motion approved.

**Correspondence**

No agenda item at this time.

**Administration.**

**1. Resolution #5 of 2018 – Disposition of Records**

Motion by Marshall; seconded by Brash to approve **Resolution #5 of 2018** for the purpose of disposing of certain records following the schedule and procedures set forth in the PA Municipal Records Manual and PA Act 428 of 1968. Motion was unanimously approved.

**2. Allegheny Wood Products Inc. Road Bond Release (Harbison Rd and Forsythe Rd)**

Motion by Marshall; seconded by Brash to release the Allegheny Wood Products Inc. Road Bond. Roll Call: Brash – yes, Marshall – yes, and Spreng – yes. Motion approved.

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**Community Development**

**1. Middlesex Crossing Bond Release #8**

Motion by Marshall; seconded by Brash to release **Middlesex Crossing Bond Release #8** in the amount \$168,636.08. Discussion regarding the detention pond not being completed and functioning. Roll Call: Brash – no, Marshall – no, and Spreng – no. Motion to release was denied.

**Zoning Hearing Board**

No agenda item at this time.

**Public Works**

**Public Sewage Update** – No agenda item at this time.

**Road Department Update** – No agenda item at this time.

**Public Safety**

**a. Police Department**

No agenda item at this time.

**b. Dog Officer Report (Sybert)**

No agenda item at this time.

**c. K-9 Officer Report (Heider)**

No agenda item at this time.

**d. Fire Department**

Seventeen calls total for this month.

**Culture, Parks & Recreation**

No agenda item at this time.

**Township Solicitor**

No agenda item at this time.

**Township Engineer**

Monthly Report enclosed for your review.

**Public Comments – Non-Agenda Items (General Comments)**

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**David McMasters of 124 Forsythe Road** - thanked Bonnie for her positive contributions to the Township. Also agreed with the Board that the issues with Middlesex Crossings need to be addressed now.

**Motion to Adjourn**

Motion by Marshall; seconded by Brash to adjourn the Regular Meeting. Motion was unanimously approved.

The Regular Meeting adjourned at 7:07 p.m.

*Sam Conroy*

