

**Middlesex Township Board of Supervisors  
Minutes of Regular Meeting  
January 16, 2019**

**Board of Supervisors:**

**Mike Spreng  
Don Marshall  
Robert Brash**

**Staff Present:**

**Travis Cavanaugh, Township Manager  
Bonnie R. Chappel, Assistant to the Manager  
Michael Hnath, Township Solicitor  
Jeff Mikesic, Township Engineer**

**Call to Order**

The Regular Meeting of the Middlesex Township Board of Supervisors was called to order at 6:30 p.m. by Chairman Mike Spreng.

**Pledge of Allegiance / Moment of Silence**

Chairman Mike Spreng led the Pledge of Allegiance, followed by a Moment of Silence.

Roll Call showed all present.

**Announcement of Executive Session**

Executive session was held from 5:00 p.m. to 5:45 p.m. for personnel issues.

**Public Hearings**

No agenda item.

**Public Comment – Items on the Agenda**

No public comment at this time.

**Reports**

The following reports are submitted for the Board's review:

- a. Treasurer's Report for December 2018.
- b. Real Estate Tax Collector's Report December 2018.
- c. Earned Income Tax Collector's Report December 2018.
- d. Community Development Construction Permit Report for December 2018.
- e. Non-Uniform and Uniform Pension Plan Monthly Reports for December 2018.
- f. Middlesex Police Department Activity Report for December 2018.

**Middlesex Township Board of Supervisors  
Regular Meeting – January 16, 2019**

Motion by Marshall; seconded by Brash to accept the Reports as submitted. Motion was unanimously approved.

**Minutes**

The minutes of the **December 19, 2018, Regular Meeting** and **January 7, 2019, Reorganization Meeting** are submitted for your review and approval.

Motion by Marshall; seconded by Brash to approve the minutes of the **December 19, 2018, Regular Meeting**. Motion was unanimously approved.

Motion by Marshall; seconded by Brash to approve the minutes of the **January 7, 2019, Reorganization Meeting**. Motion was unanimously approved.

**Warrant List**

**Warrant List #01-16-2019** is submitted for the Board's review and approval.

Motion by Marshall; seconded by Brash to approve **Warrant List #01-16-2019** as submitted. Mr. Marshall questioned the Hawthorne invoice which represented repairs to police vehicles. Roll Call: Marshall – yes, Brash – yes and Spreng – yes. Motion approved.

**Correspondence**

No agenda item at this time.

**Administration.**

**1. Resolution #5 of 2019 – Disposition of Records**

Motion to approve **Resolution #5 of 2019**, for the purpose of disposing of certain records following the schedule and procedure set forth in the PA Municipal Records Manual and PA Act 428 of 1968.

Motion by Marshall; seconded by Brash to approve **Resolution #5 of 2019**, the Disposition of Records. Motion approved.

**2. Actuarial and Consulting Services Proposals**

Consideration, discussion, and possible action to approve an actuarial and consulting service for 2019.

Motion by Marshall; seconded by Brash to accept the proposal submitted by Mockenhaupt Benefits Group of Pittsburgh, PA. Motion approved.

**Middlesex Township Board of Supervisors  
Regular Meeting – January 16, 2019**

**Community Development**

**1. Blackhawk Phase III, Surety Release No/ 2.**

Motion by Marshall, seconded by Brash to approve *Release #2 Surety Bond for Blackhawk Phase III* in the amount of \$66,875.60. Motion approved.

**2. Weaver Homes Letter of Credit Release No. 1.**

Motion by Marshall, seconded by Brash to approve *Release #1 Weaver Homes Letter of Credit* in the amount of \$86,55.50. Motion approved.

**Zoning Hearing Board**

No agenda item at this time.

**Public Works**

**Public Sewage Update** – No agenda item at this time.

**Road Department Update** – No agenda item at this time.

**Public Safety**

**a. Police Department**

No agenda item at this time.

**b. Dog Officer Report (Sybert)**

No agenda item at this time.

**c. K-9 Officer Report (Heider)**

No agenda item at this time.

**d. Fire Company**

No agenda item at this time. Twelve (12) calls answered during the month of December.

**Culture, Parks & Recreation**

No agenda item at this time.

**Township Solicitor**

No agenda item at this time.

**Township Engineer**

Monthly Report enclosed for your review.

**Middlesex Township Board of Supervisors  
Regular Meeting – January 16, 2019**

**Public Comments – Non-Agenda Items (General Comments)**

**Tim Tabisz, representative from the Middlesex Volunteer Fire Company** – Requested that the Board vote on the purchase of a new Rescue truck for the Company. After some discussion – a motion was made by Marshall, seconded by Brash to authorize Travis Cavanaugh and Mike Spreng to review the quote for the Rescue truck and proceed with the order. Roll Call: Marshall – yes, Brash – yes and Spreng – yes. Motion approved.

**Lenny Boyd of 6643 Old Route 8 North** – Asked the Board if any progress has been made on the usage of jake brakes by large trucks on Route 8. A letter was read from PennDOT denying the request to regulate jake brakes.

**Greg Stegman of 133 Fulton Drive** – Suggested that a fee be placed on developers to help fund the fire company.

**William Robinson** – Announced his candidacy for judge of Butler County.

**Jennifer Vanasdale** – Announced her candidacy for judge of Butler County.

**Eric Tisdale of 133 Ferguson Lane** – Asked if the Board had considered the proposal from the residents of Oakwood, Ferguson Lane and Tanglewood that was submitted last month. The Board did not respond as this is still being litigated.

**Laurel Colonello of 162 Overbrook** – Also spoke regarding the ongoing dispute on Oakwood and Ferguson Lane.

**Mary Lou Tabisz of Denny Road** – Announced that she is spearheading a campaign to include liquor sales on the upcoming ballot. 500 signatures are required.

**Motion to Adjourn**

Motion by Marshall; seconded by Spreng to adjourn the Regular Meeting. Motion was unanimously approved.

The Regular Meeting adjourned at 7:40 p.m.



Travis Cavanaugh  
Township Manager

