

MINUTES
TOWNSHIP OF MIDDLESEX
BOARD OF SUPERVISORS
REORGANIZATIONAL MEETING FOR 2026

MONDAY, JANUARY 5, 2026 – 6:30 PM

Oath of Office for MICHAEL SPRENG for a six-year term as Township Supervisor beginning January 1, 2026.

I Call to Order 6:30 PM by Mike Spreng

II Pledge of Allegiance / Moment of Silence / Roll Call

**Mike Spreng
Don Marshall
Rob Brash(excused)**

Staff Present

**Jeff Winkle, Township Manager
Heather Tautkus, Treasurer
Brandi Barkey, Admin. Assistant**

III Board of Supervisors – Election of Officers - 2026

1. Selection of Chairman

Motion by Don Marshall and seconded by Mike Spreng for Mike Spreng to be Chairman for 2026, motion passed unanimously.

2. Selection of Vice-Chairman

Motion made by Mike Spreng, seconded by Don Marshall for Don Marshall to be Vice-Chairman for 2026, motion passed unanimously.

IV Public Comment - none

V Organizational Business

1. Motion to reappoint Jeffrey Winkle, Township Manager/Secretary and Open Records Officer and approve agreement for continuation of Township Manager's contract effective January 1, 2026 through December 31, 2026.

Motion made by Don Marshall, seconded by Mike Spreng. Motion passed unanimously.

2. Motion to adopt Resolution # 1 of 2026, appointing certain persons and/or firms or entities to various Township positions and making certain professional appointments for the Township of Middlesex for calendar year 2026.

Motion made by Don Marshall, seconded by Mike Spreng. Motion passed unanimously.

3. Motion to establish the Regular Meeting of the Board of Supervisors as the third Wednesday of every month beginning at 6:30 PM at the Middlesex Township Municipal Building.

Motion made by Don Marshall, seconded by Mike Spreng. Motion passed unanimously.

4. Motion to establish Work Session Meetings of the Board of Supervisors for the first Wednesday of every month beginning at 3:00 PM at the Middlesex Township Municipal Building.

Motion made by Don Marshall, seconded by Mike Spreng. Motion passed unanimously.

5. Motion to establish the Treasurer's Bond for 2026, in the amount of \$500,000.00.

Motion made by Don Marshall, seconded by Mike Spreng. Motion passed unanimously.

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6. Motion to establish the Manager's Bond for 2026, in the amount of \$500,000.00
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
7. Motion to authorize the Treasurer to pay all bills of a re-occurring nature when received and transfer monies within Township funds as required for the orderly financial operation of the Township.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
8. Motion to set the travel mileage rate for officials and employees' use of personal vehicles for Township business at the rate set by the IRS at \$0.72.5 per mile.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
9. Motion to appoint Mike Spreng as Middlesex Township Roadmaster for 2026 at hourly rate of \$12.00 per hours worked.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
10. Motion to name PNC Bank and PLIGIT as depositories for the Township funds in 2026.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
11. Motion to approve appointment of Bailey Ignosh as Deputy Tax Collector per Section 22 (2)(b) of Act 48 of 2015.
Motion item tabled until further notice.

VI Appointments/Reappointments to Boards and Commissions

Planning Commission

1. Motion to reappoint Alex Wing to the Middlesex Township Planning Commission for a four-year term expiring December 31, 2030.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
2. Motion to establish the Regular Meeting of the Middlesex Township Planning Commission as the fourth Wednesday of every month with exception of November and December being the second Wednesday of month beginning at 6:30 PM at the Middlesex Township Municipal Building.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.

Zoning Hearing Board

1. Motion to reappoint Brendan Ryan to the Middlesex Township Zoning Hearing Board for a four-year term expiring December 31, 2029.
Motion made first by Don Marshall second by Mike Spreng. Motion passed unanimously.

Public Safety

1. Motion to appoint Quality EMS as the Township's designated Emergency Medical Services (EMS) provider for 2026.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.

VII Administration

1. Motion to adopt Resolution # 2 of 2026, declaring the Police Pension Plan contribution rate for 2026. Contribution rate set at 5% of gross pay.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.


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2. Motion to adopt Resolution # 3 of 2026, declaring the Non-Uniform Pension Plan contribution rate for 2026. Contribution rate set at 4% of gross pay.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
3. Motion to approve Heather Tautkus as Full-Time Township Treasurer effective January 1, 2026
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
4. Motion to approve Heather Tautkus, Township Treasurer to attend the PSATS Annual Conference for 2026 April 19th – 22nd and be designated to serve as voting delegate at the conference.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
5. Motion to appoint Jeffrey Winkle as Township Emergency Management Coordinator (EMC) for 2026 and attend training for EMC as required.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
6. Motion to approve Resolution #4 of 2026 for the disposition of records for calendar year 2019 and prior years.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
7. Motion to approve Resolution #5 of 2026 for the compliance of Act 44 (Professional Services Contract) of 2009.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
8. Motion to adopt Resolution # 6 of 2026 appointing Maher Duessel, Certified Public Accountants to replace elected auditors to audit the accounts of the Township for Fiscal Years 2025, 2026 and 2027.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.
9. Motion to authorize advertisement of Middlesex Township Ordinance No. 141 for adoption at the January 21st, 2026 meeting establishing the Middlesex Township Supervisors' compensation as per the Pennsylvania Second Class Township Code, Act 69 as amended.
Motion made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.

**The Board of Supervisors will conduct the monthly Regular Meeting on
Wednesday, January 21, 2026 at 6:30 pm.**

VIII Adjournment

Motion to adjourn @ 6:45 PM made first by Don Marshall, second by Mike Spreng. Motion passed unanimously.


Township Manager

1/22/2026
Date

