



Middlesex Township Parks & Recreation Outdoor Facility Use Policy

SEASONAL RENTALS

A “Block” is defined as the following:

- A. **Weeknights**
 - 5 p.m. to 8 p.m.

- B. **Saturday: (4 blocks on Saturday)**
 - 8-11 a.m.
 - 11 a.m.-2 p.m.
 - 2-5 p.m.
 - 5-8 p.m.

- C. **Sunday: (2 blocks on Sunday)**
 - 2-5 p.m.
 - 5-8 p.m.

A Season is defined as the following:

- A. **Spring Season**
 - March 1-July 31 (22 weeks)

- B. **Fall Season**
 - August 1-December 31 (22 weeks)

FEE SCHEDULE

SEASON USE FEE

Ø \$50/Block/Season

Mars Area Community Youth Groups:

- **Definition:** Greater than 50% of the Youth Group membership must be comprised of Middlesex, Mars, Valencia and/or Adams Township residents
- These groups have maintained and developed the fields, built dugouts, added bleachers, etc. therefore as long as these groups continue to provide funding for the fields, their fees will be kept at a minimum level.
Preference will be given to groups that have invested development dollars in the past or commit to work with the Township in the future in the maintenance and development of the fields.

Ø \$300/Block/Season

Adult Leagues For Profit Organizations Non-community based Groups

- Field must be left in an acceptable playing condition at the end of the season (in the same condition or better than when the playing season started).

SINGLE USE FEE

Ø \$15 per block

- Mars Area Community youth Groups (see definition above)

Ø \$40 per block

- Adult, for-profit or non-community youth Groups

Ø \$0 FEE

- Field times that are not allocated to groups are open to Middlesex residents at no fee.

PERMIT SUBMITTAL PROCESS

- Ø **Submit Application to:** Middlesex Township Municipal Building, 133 Browns Hill Road, Valencia, PA 16059
- Ø **Included with Application:** Applicable Field Use Fee
- Ø **Permit Application Submission Timeframe:** January 1st and January 31st of each calendar year.
- Ø **Permit Application Review Process:**

The Middlesex Township Parks & Recreation Committee will meet in February of each calendar year to determine if the permit applications are approved as submitted or revised based on the following criteria:

- a) Previous dollar investment in the fields or future commitment of funds to help maintain fields
- b) Number of Middlesex residents on the team
- c) Volunteer hours invested in maintaining the fields or volunteer hours that a group is willing to commit to invest in maintaining fields. Groups will provide to Middlesex Township Parks & Recreation committee detailed records with proof of Middlesex residency, dollars spent or volunteer hours logged.

The Parks and Recreation committee will submit their suggestions to the Board of Supervisors for final approval at their Regular Meeting in February of each calendar year.

ENFORCEMENT OF POLICIES

- Ø Any Middlesex Township Board of Supervisor, the Township Manager, the Township Secretary or any Parks & Recreation Committee member may request that anyone without a permit that is using the fields during permitted/scheduled times return during an open time period.
- Ø The Field Usage policy will be prominently displayed on the back door of the Township building as well as any other bulletin board areas that may be created at a later time.