

AGENDA
MIDDLESEX TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING

www.middlesextownship.org

WEDNESDAY, DECEMBER 16, 2009 – 6:30 PM

The meeting of the Middlesex Township Board of Supervisors is electronically recorded and will be maintained until the minutes are transcribed and approved by the Board.

- > **Call to Order – Chairman Van Atta**
- > **Pledge of Allegiance / Moment of Silence**
- > **Roll Call**

The Middlesex Township Board of Supervisors has established two Public Comment portions in each regular and special public meeting; Public Comment on Agenda Items and Public Comment on General, Non-Agenda Items. Individuals speaking on Agenda Items will be heard at the beginning of the meeting. Individuals speaking on General, or Non-Agenda, Items will be heard at the conclusion of the meeting. During both Public Comment sessions, please remember to state your name and address. Lastly, an individual shall have five (5) minutes total per meeting for his or her comments on matters before the Board of Supervisors.

1. Public Comment – Item on the Agenda

The Board will now hear public comments from residents and tax payers of Middlesex Township on any agenda item at this time. To aid the Recording Secretary, **please step forward to the microphone**, and state your name and address for the official meeting minutes.

2. Public Hearings

No agenda item at this time

3. Reports

The following reports are submitted for the Board's review:

- a. Community Planning Construction Permit Report for November 2009.
- b. Real Estate Tax Collector's Report 2008-17 and -18.
- c. Year to Date Budget Report, dated December 10, 2009.
- d. Treasurer's Report for December 2009.
- e. Non-Uniform and Uniform Pension Plan Monthly Reports for December 2009.
- f. Middlesex Police Department Activity Report for November 2009.
- g. Middlesex Township Volunteer Fire Company Report for the month of November 2009.

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4. Minutes

The minutes of the November 18, 2009 Regular Meeting is submitted for the Board's review and approval:

5. Warrant List

Warrant List #011209 is submitted for the Board's review and approval.

6. Correspondence

No agenda item at this time

7. Administration

a. COG Meeting of December 10, 2009

b. Approval of the 2010 Township Calendar

c. 2010 Tax Rates

Consideration, discussion, and possible action to approve Resolution #19 of 2009 setting forth tax rates for the 2010 calendar year.

d. 2010 Final Budget

Consideration, discussion, and possible action to approve Resolution #20 of 2009 appropriating specific sums estimated to be required for the specific purposes of the municipal government for the 2010 calendar year.

8. Community Development

No agenda item at this time

9. Zoning Hearing Board

Case No. 09-03 Holy Sepulcher Church, owner of a vacant parcel 230-S7-7D3A, located at intersection of East Cruikshank Road and Old Route 8 North, requests a hearing for variances from the Provisions of Chapter 175 of the Township Code, Zoning. The variances, if granted, will permit the Applicant to submit for Land Development Approval for the installation of an unpaved parking lot on property that does not contain a principal structure.

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10. Public Works

a. Public Sewage Update.

b. Road Department Update.

Final tally on 2009 Programs to be discussed.

c. Consider the Following Contract Action Requests (CAR's)

i. Motion to approve the following Change Order:

Contract 09-02: Central Drive Culvert Rehabilitation Project – State Pipe Services, Inc. in the amount of \$3,980.00 for additional grout, labor and equipment to properly fill voids behind the existing culvert.

ii. Motion to approve the following Request for Payment:

Contract 09-02: Central Drive Culvert Rehabilitation Project – State Pipe Services, Inc. in the amount of \$33,730.00 to close out this project.

11. Public Safety

No agenda item at this time

12. Culture, Parks & Recreation

a. Mars Area Parks and Recreation Peer to Peer Study.

Discussion on Supervisor appointment. (Appointment can occur during the January 4, 2010 Reorganization Meeting.)

b. Community Park, Phase I Plan Preparation.

Discussion and possible execution of a Proposal for Engineering Services provided by HRG, Inc. to prepare Phase I Community Park Site Plans/Specifications.

13. Township Solicitor

No agenda item at this time

14. Township Engineer

Monthly Report submitted for your review.

15. **Public Comment – Non-Agenda Items (General Comments)**

The Board will now hear public comments from residents and tax payers of Middlesex Township on any general, or non-agenda items at this time. To aid the Recording Secretary, **please step forward to the microphone**, and state your name and address for the official meeting minutes.

ANNOUNCEMENT: The Board of Supervisors' Organizational Meeting will convene at 6:30 pm, Monday, January 4, 2010. There will also be a Regular Meeting on Wednesday, January 20, 2010.

16. **Adjournment**